

# Gilmorton Chandler C of E Primary School

Minutes of a meeting of the Local Governing Body held at the school on 24 May 2018 at 6pm.

## PRESENT

Mrs Danielle Moore (Chair)

Mrs Marie Sandford (Headteacher)

Mr Andrew Shields

Rev Emma Davies

Mrs Liz Read

Mr Neville Robbins

Mrs Wendy Thompson

Mrs Eileen Durnin

In attendance: Gordon Grimes (Clerk to Governors).

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| 1 | <p><b>Welcome</b></p> <p>The Chair welcomed everyone to the meeting. The meeting was opened in prayer by Rev Emma Davies.</p>   |  |
| 2 | <p><b>Apologies</b></p> <p>There were no apologies received.</p>  |  |
| 3 | <p><b>Declarations of Interests re agenda items</b></p> <p>Governors were asked to make a declaration of any personal interests in any of the items that were on the agenda for discussion.</p> <p>Mrs Sandford declared that she was also Headteacher at Ullesthorpe C of E Primary School and CEO of the Inspiring Primaries MAT.</p> <p>Mrs Read declared that her husband, Graham Read was a Member of the Inspiring Primaries Academy Trust and Chair of the Trust Board.</p> <p>Rev Emma Davies declared that she was a Foundation Governor at North Kilworth C of E Primary School which was part of the Learn Academy Trust.</p> <p>Mrs Thompson declared that she was a teacher at St Mary's C of E Primary School, Bitteswell which was part of the Inspiring Primaries Academy Trust.</p> <p>There were no other interests declared.</p> |  |
| 4 | <p><b>Confirmation of Minutes of Previous Meetings</b></p> <p>The minutes of the meeting held on 11 April 2018 were confirmed as a true record of the meeting and were signed by the Chair.</p>   |  |

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| <b>5</b> | <b>Matters arising from the minutes</b><br><br>None   |  |
| <b>6</b> | <p><b>Approval of 2018/19 School Budget</b></p> <p>The budget briefing for IPAT local governing bodies and the budgetary information for the school was circulated to governors ahead of the meeting.</p> <p>The briefing document had been prepared by Mrs Mel Nichols (trust CFO) and set out the annual budget process, the current funding position, budget assumptions, key performance indicators and spending targets and the actions that the trust were taking or planning to take to ensure that the trust budget is sustainable.</p> <p>The budgetary information, including the 2017/18 report, the proposed 2018/19 budget and the 5 year forecast was fully discussed by governors. The information had been prepared by Mrs Sandford, Mrs Nichols and Sarah Gamble (bursar). It was noted that there would be a carry forward of £37,656 from 2017/18.</p> <p>The monies would be very tight with a deficit being forecasted for 2020/21. It was essential that pupil numbers were kept at the current level or increased in order to maintain funding. It was also essential that every opportunity was taken to maximise income and to seek funding opportunities.</p> <p>Governors unanimously agreed the 2018/19 budget which will be forwarded to the trust board for ratification.</p> |  |
| <b>7</b> | <p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>● Mrs Moore had dealt with a complaint case and there had also been a permanent exclusion.</li> <li>● Work to the front entrance of the school had been started and will continue over half term.</li> <li>● Rev Emma Davies gave details of the rural commission that had been set up by the Bishop of Leicester and which was chaired by the Dean. The focal point is on local communities and one strand relates to schools. Foundation Governors should work together to align the vision and values of the school with the vision for education. The commission's report will be launched on 9 June and full details will be available on the diocesan website. This subject will be fully discussed at the next full governing body meeting.</li> </ul>   |  |

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| <b>8</b>  | <b>Items/Questions for the attention of the Trust Board</b><br>None      |  |
| <b>14</b> | <b>Date and time of next meeting</b><br>Wednesday 4 July 2018 at 6.30pm. |  |

With there being no further business to discuss the meeting closed at 7pm.

Signed \_\_\_\_\_ Chair of Governors

Date \_\_\_\_\_