

Gilmorton Chandler C of E Primary School

Minutes of a meeting of the Local Governing Body held at the school on 11 April 2018 at 6.30pm.

PRESENT

Mrs D Moore (Chair)

Mr A Shields

Mrs L Read

Mrs W Thompson

Mrs M Sandford (Headteacher)

Rev Emma Davies

Mrs S Baigent

Mrs E Durnin

In attendance: Gordon Grimes (Clerk to Governors).

1	<p>Welcome</p> <p>The Chair welcomed everyone to the meeting. The meeting was opened in prayer by Rev Emma Davies.</p>	
2	<p>Apologies</p> <p>There were no apologies received. Mr N Robbins were not in attendance.</p>	
3	<p>Declarations of Interests re agenda items</p> <p>Governors were asked to make a declaration of any personal interests in any of the items that were on the agenda for discussion.</p> <p>Mrs Sandford declared that she was also Headteacher at Ullesthorpe C of E Primary School and CEO of the Inspiring Primaries MAT.</p> <p>Mrs Read declared that her husband, Graham Read was a Member of the Inspiring Primaries Academy Trust and Chair of the Trust Board.</p> <p>Rev Emma Davies declared that she was a Foundation Governor at North Kilworth C of E Primary School which was part of the Learn Academy Trust.</p> <p>Mrs Thompson declared that she was a teacher at St Mary's C of E Primary School, Bitteswell which was part of the Inspiring Primaries Academy Trust.</p> <p>There were no other interests declared.</p>	
4	<p>Confirmation of Minutes of Previous Meetings</p> <p>The minutes of the meeting held on 7 February 2018 were confirmed as a true record of the meeting and were signed by the Chair.</p>	

5	<p>Matters arising from the minutes</p> <p>Item 5, page 209: The appointment of a Foundation Governor is awaiting completion of paperwork and authority from the Diocese.</p> <p>Item 9, page 211: Governor visits have taken place (see item 8 below)</p>	
6	<p>Headteacher's Report</p> <p>Mrs Sandford's comprehensive report was circulated to Governors ahead of the meeting.</p> <p>Mrs Sandford highlighted the following points:</p> <ul style="list-style-type: none"> ● The NOR was 213 as at 9 April 2018. ● The attendance target is to continue to exceed 97.5%. The Educational Welfare Officer (EWO) appointed by the Trust is communicating with the parents/carers of persistent absentees (attendance less than 90%) which relates to numerous ad hoc illnesses for which medical evidence is now required (currently 5 children). There are 32 pupils with 100% attendance. ● The SEND numbers are going up and will continue to rise due to better identification of pupils. The Trust has invested in educational psychology support, speech and language support and SEND assessment support. All packages continue to prove valuable in diagnosing needs and identifying how to provide support according to personal needs. ● The MAT update was shown on page 2 of Mrs Sandford's report. The IPAT peer challenge review of the school took place on 20 and 21 March 2018 showed all judgements were outstanding apart from the quality of teaching, learning and assessment which was judged good with many outstanding features. The final report will be issued to Governors. ● The school was successful in the CIF bid to upgrade the heating distribution system. The timing of the upgrade is not known at present. The alteration of the main school entrance is due to take place before the end of the academic year which will cause a certain degree of upheaval which is unavoidable but will be minimised as much as possible. ● Detailed information relating to the children's attainment and learning (SSDP3/RAPP) was shown in the report. The end of spring term results were shown together with the Trust averages in brackets for comparison purposes. Mrs Sandford outlined her specific concerns to Governors and as detailed in the report, pupil progress meetings have been held with all 	

	teachers to discuss intervention required to accelerate progress and raise attainment.	
7	<p>Ratification of Policies</p> <p>The following policies were circulated to Governors ahead of the meeting and were agreed and signed by the Chair.</p> <ul style="list-style-type: none"> • Charging and Remissions Policy • Pupil Premium Policy 	
8	<p>Governor Visits</p> <p>Mrs Moore has completed the safeguarding audit that was issued by the trust.</p> <p>Mrs Thompson undertook an inclusion visit on 9 March 2018 and her report was circulated to Governors and was fully discussed. The discussions that Mrs Thompson had with Mrs Simons (SENCO) and Mrs Sandford were fully documented in her report. Mrs Thompson noted that the Senior Management Team and staff have a very sound and clear understanding of the strengths and weaknesses of all of the children in their care and that appropriate and clear tracking of their progress is used schoolwide. Mrs Thompson stated that an inclusive education is offered to all children.</p> <p>Mrs Read and Mrs Moore will undertake a maths and science visit in May.</p>	Action: Mrs Read Mrs Moore
9	<p>Governor Learning and Development</p> <p>There has been no formal training undertaken by Governors since the last Full Governing Body meeting.</p>	
10	<p>Documents received by the Chair of Governors</p> <p>None</p>	
11	<p>Finance</p> <p>Governors will meet on 24 May 2018 at Ullesthorpe C of E Primary School at 6pm to agree the school budget for 2018/19. When the budget has been agreed by the Local Governing Body it will then be for consideration by the Trust Board.</p> <p>Mrs Sandford outlined the issues that will impact upon the budget, particularly in relation to staffing and organisational structures.</p>	

	Governors will receive full budgetary information ahead of the meeting on 24 May.	
12	Items/Questions for the attention of the Trust Board None	
13	Any Other Business <ul style="list-style-type: none"> • The General Data Protection Regulations (GDPR) come into effect from 25 May 2018. The Trust is the relevant body responsible for compliance with the regulations and a considerable amount of work has taken place with most aspects of the regulations being implemented. The appointment of a Data Protection Officer (DPO) is being discussed with the Trust Board. There will be a Data Controller within each school in the trust. • Mrs Baigent stated that she will not seek re-election as a Parent Governor when her term of office finishes. Governors expressed their thanks to her for her excellent work as a Governor, particularly in financial matters. Post Meeting Note: It was established that Mrs Baigent's term of office finished on 9 April 2018. An election for Vice Chair of Governors will take place at the Full Governing Body meeting to be held on 4 July 2018 	
14	Date and time of next meeting Thursday 24 May 2018 at 6pm at Ullesthorpe C of E primary School (to ratify the school budget). Wednesday 4 July 2018 at 6.30pm.	

With there being no further business to discuss the meeting closed at 8.05pm.

Signed _____ Chair of Governors

Date _____