

Gilmorton Chandler C of E Primary School

Minutes of a meeting of the Local Governing Body held at the school on 7 February 2018 at 6.30pm.

PRESENT

Mrs D Moore (Chair)
Mr A Shields
Mrs L Read

Mrs M Sandford (Headteacher)
Rev Emma Davies

In attendance: Gordon Grimes (Clerk to Governors).

1	<p>Welcome</p> <p>The Chair welcomed everyone to the meeting and welcomed Mrs Read to her first meeting since being appointed as a Foundation Governor. The meeting was opened in prayer by Rev Emma Davies.</p>	
2	<p>Apologies</p> <p>Apologies were received and accepted from Mrs W Thompson and Mrs E Durnin. Mrs S Baigent and Mr N Robbins were not in attendance.</p>	
3	<p>Declarations of Interests re agenda items</p> <p>Governors were asked to make a declaration of any personal interests in any of the items that were on the agenda for discussion.</p> <p>Mrs Sandford declared that she was also Headteacher at Ullesthorpe C of E Primary School and CEO of the Inspiring Primaries MAT.</p> <p>Mrs Read declared that her husband, Graham Read was a Member of the Inspiring Primaries Academy Trust and Chair of the Trust Board.</p> <p>Rev Emma Davies declared that she was a Foundation Governor at North Kilworth C of E Primary School which was part of the Learn Academy Trust.</p> <p>There were no other interests declared.</p>	
4	<p>Confirmation of Minutes of Previous Meetings</p> <p>The minutes of the meeting held on 6 December 2017 were confirmed as a true record of the meeting and were signed by the Chair.</p>	
5	<p>Matters arising from the minutes</p>	<p>Action:</p>

	Item 5, page 205: Mrs Smith has resigned as a Foundation Governor and Rev Emma Davies will seek a replacement.	Rev Emma Davies
6	<p>Trust Update</p> <p>The land issues at Dunton Bassett Primary School have still not been resolved and it is now unlikely that the school will convert to academy status and join the MAT on 1 April 2018.</p> <p>The Trust Headteachers met 2 weeks ago and were pleased that good working relationships were being formed. There are regular meetings with representatives from each school looking at a range of subjects. Expert leaders also meet to discuss best practice. Writing and Maths moderation in every year group across the Trust will take place later in the year.</p> <p>At the August teacher day all staff will meet and the keynote speaker will be Steve Harris talking about the Route to Resilience programme.</p> <p>There are 3 data collection points during the year using information from standardised tests. Mrs Sandford undertakes an analysis of the results and reports to the Trust Board.</p> <p>A parental survey across the Trust is taking place and a staff survey will shortly take place. Each school will analyse their own results and Mrs Sandford will analyse the results across the Trust.</p>	
7	<p>Headteacher's Report</p> <p>Mrs Sandford's comprehensive report was circulated to Governors ahead of the meeting.</p> <p>Mrs Sandford highlighted the following points:</p> <ul style="list-style-type: none"> ● The NOR was 215. There will be 30 pupils in next year's reception class. The capacity of the school is currently 234. ● The attendance target is to continue to exceed 97.5%. To date there are 47 pupils with less than 90% attendance, now reducing to 9. The majority of absences relate to unauthorised holidays. An Educational Welfare Officer (EWO) has been appointed by the Trust to liaise directly with parents or carers of persistent absentees. The EWO is communicating with the parents/carers of persistent absentees (attendance less than 90%) which relates to numerous ad hoc illnesses for which medical evidence is now required. ● The SEND numbers are going up and will continue to rise due to better identification of pupils. The Trust has invested in educational psychology support, speech and language support and SEND assessment support. All packages continue to prove 	

	<p>valuable in diagnosing needs and identifying how to provide support according to personal needs.</p> <ul style="list-style-type: none"> • There were 2 alleged bullying incidents linked to exclusions and there is a lot of support in place which has helped sort out the problems which occurred out of school. • The staffing structure was set out in the report together with recent changes. • The outcome of the CIF bid will not be known until Easter. • Detailed information relating to the children's attainment and learning (SSDP3/RAPP) was shown in the report. The end of autumn term results were shown together with the Trust averages in brackets for comparison purposes. Mrs Sandford outlined her specific concerns to Governors and as detailed in the report, pupil progress meetings have been held with all teachers to discuss intervention required to accelerate progress and raise attainment. • The impact of a dip in numbers is causing a difficult financial position. Mrs Sandford and Mrs Nichols (Trust CFO) are reviewing the finances and there may be the need for a review of the staffing structure during the next academic year. 	
8	<p>Policies</p> <p>The following policies were circulated to Governors ahead of the meeting and were agreed and signed by the Chair.</p> <ul style="list-style-type: none"> • Use of Reasonable Force Policy • Equality Duty Policy • Governors' Allowances Policy 	
9	<p>Governor Visits</p> <p>Mrs Sandford will circulate the list of Governors' responsibilities and will ask teachers to contact the relevant Governor to arrange a visit.</p> <p>Mrs Read is happy to be assigned a couple of areas of responsibility.</p>	<p>Action: Mrs Sandford</p>
10	<p>Governor Learning and Development</p> <p>Mrs Read has been sent training information by the Diocese and will undertake the relevant induction training.</p>	
11	<p>Documents received by the Chair of Governors</p> <p>None</p>	
12	<p>Items/Questions for the attention of the Trust Board</p>	

	None	
13	Date and time of next meeting Wednesday 11 April 2018 at 6.30pm.	

With there being no further business to discuss the meeting closed at 7.50pm.

Signed _____ Chair of Governors

Date _____