

Gilmorton Chandler C of E (Aided) Primary School

Minutes of a meeting of the Full Governing Body held at the school on 17 March 2015 at 7pm.

PRESENT

Mrs H Christie (Chair)	Mrs M Sandford (Headteacher)
Mr A Shields	Dr L Gillies
Revd E Davies	Mr J Bone
Mr G Read	Mrs D Hone
Mrs S Baigent	Mr P Bell

In attendance: Gordon Grimes (Clerk to Governors).

1	<p>Welcome and Prayer</p> <p>Rev Emma Davies opened the meeting in prayer. The Chair welcomed Mr Bell to his first Full Governing Body meeting.</p>	
2	<p>Apologies</p> <p>Apologies were received and accepted from Mr N Robbins and Mrs K Morgan. Mrs D Moore was not in attendance.</p>	
3	<p>Declarations of Interests re agenda items</p> <p>Governors were asked to make a declaration of any personal interests in any of the items that were on the agenda for discussion. There were no interests declared.</p>	
4	<p>Confirmation of Minutes of Previous Meeting</p> <p>The minutes of the meeting held on 9 December 2014 were confirmed as a true record of the meeting and were signed by the Chair.</p>	
5	<p>Matters arising from the minutes</p> <p>There were no matters arising.</p>	
6	<p>Headteacher's Report</p> <p>The Headteacher's comprehensive report had previously been circulated to all Governors.</p> <p>The Headteacher highlighted the following points:-</p> <ul style="list-style-type: none"> • Details of pupils leaving and joining the school were shown in the report. • Attendance was discussed. As of 4 March 2015 attendance is 98.1%. 	

	<ul style="list-style-type: none"> • Mrs Christie and Mrs Sandford met with the Local Authority regarding the school travel plan. There is no funding available from the LA or Parish Council for supporting travel initiatives. Mrs Christie is currently working with the local community speed watch to look at ways of dealing with traffic. Consideration will be given to the use of potential S106 monies to help resolve car parking issues. • As outlined in section 3 of the report there are significant concerns about the achievement of the current Y6 cohort, in terms of attainment particularly in maths and writing for those moving from level 3 to level 4. A number of intervention groups continue to be in place to ensure that children make at least 2 levels progress. The current Y6 cohort is not typical with a number of pupils having unique learning difficulties. Governors fully discussed the position and established that the school was taking all appropriate action. • The Headteacher was continuing to support another school with leadership issues following a request from the local authority and diocese. <p>Governors recorded their thanks to the Headteacher for her report and for the excellent work being undertaken in the school.</p> <p>Rev Emma Davies left the meeting at 7.50pm.</p>	
7	<p>Committee Reports</p> <p>Business Management</p> <p>The Business Management Committee met on 3 March 2015. Minutes of the meeting have been circulated to all Governors.</p> <p>Teaching and Learning</p> <p>The Teaching and Learning Committee met on 3 March 2015. Minutes of the meeting have been circulated to all Governors.</p> <p>Admissions and Community</p> <p>The Admissions and Community Committee met on 3 March 2015. Minutes of the meeting have been circulated to all Governors. The first time admissions process was undertaken as detailed in the minutes.</p> <p>SEN Report</p> <p>Mrs Hone reported that she and Jane Simons were completing an Educational Health and Care Plan (EHCP) for a pupil. This was in readiness for the pupil when they transfer to the high school. This is a new process and has involved the educational psychologist. The other SEN children do not need a EHCP.</p>	

	The Headteacher's Performance Management Committee and Complaints and Pupil Exclusions Committee have not met since the last Full Governing Body meeting.	
8	<p>Strategic Development Plan (SDP)</p> <p>Details of the themes in the SDP were shown in the Headteacher's report.</p> <p>Governors discussed the long term future of the school. Following on from discussions held at the last Full Governing Body meeting, Mrs Sandford and Mr Bone gave details of a meeting of 5 schools that had taken on 20 January 2015 when there appeared to be only 2 options available at this time as shown below:-</p> <ol style="list-style-type: none"> 1. Stay with the current position, or 2. Join a Multi-Academy Trust (MAT) under the auspices of the Diocese. <p>The school can only form its own MAT if a strong business case was made. A further meeting will take place at North Kilworth on 24 March 2015.</p> <p>Governors wanted a solution that was in the best interest of Gilmorton and its pupils. They did not wish the school to be left behind and wanted to be leading a process rather than having to follow in order to get long term financial stability.</p> <p>Governors expressed their interest in still taking forward the process of Gilmorton being a lead player in a South Leicestershire hub of schools.</p>	
9	<p>Raising Attainment and Progress Plan</p> <p>The plan will be updated over the Easter holiday to show the analysis of the current assessment data.</p>	
10	<p>School Self Evaluation (SEF)</p> <p>The SEF is updated at the end of each term. The Headteacher gave details of awards that the school had recently received and these will be included in the updated SEF, together with results from the pupil attitude survey. The Headteacher will e-mail the updated SEF to Governors.</p>	Action: Headteacher
11	<p>Governing Body Vacancies</p> <p>There were currently no vacancies on the Governing Body.</p>	
12	<p>Governor Visits</p>	

	<p>Mrs Christie reported on a safeguarding visit that she had undertaken. All was in order with some minor points being addressed.</p> <p>Governors discussed the locking of the gate to the field used for PE and it was agreed that the Headteacher would approach Boons for a permanent solution but in the interim a chain would be fitted and this would be discussed at a staff meeting.</p>	<p>Action: Headteacher</p>
13	<p>Governor Learning and Development</p> <p>6 Governors had attended a Diocesan Academy course last night (16 March 2015). Following the course, the Chair was looking at ways of evaluating the effectiveness of Governors' meetings. Governors also discussed the committee structure in the light of discussions at the course and agreed to keep the existing structure in place.</p> <p>Mrs Christie had attended anti-bullying training and had also been invited to visit a school council meeting. It was considered that all Governors should visit the school council meetings on a rota basis.</p> <p>5 Governors had attended a Finance for Academies course on 3 February 2015.</p> <p>The school had again signed up to the Governor Development Services training services order for 2015/16.</p>	
14	<p>Documents Received by the Chair</p> <p>The Chair had received a document from the Diocese about the recruitment of Headteachers in church schools.</p>	
15	<p>Date and time of next meeting</p> <p>Tuesday 30 June 2015 at 7pm.</p>	

With there being no further business to discuss the meeting closed at 8.35pm.

Signed _____ Chair of Governors

Date _____