

Gilmorton Chandler C of E (Aided) Primary School

Minutes of a meeting of the Local Governing Body held at the school on 5 July 2017 at 6.30pm.

PRESENT

Mr P Bell (Chair)
Mr A Shields
Mr N Robbins
Mrs E Durnin

Mrs M Sandford (Headteacher)
Mrs J Smith
Mrs D Moore

In attendance: Gordon Grimes (Clerk to Governors).

1	<p>Welcome</p> <p>In the absence of the Chair and Vice Chair it was agreed that Mr Bell would chair the meeting.</p> <p>The Chair welcomed everyone to the meeting.</p>	
2	<p>Apologies</p> <p>Apologies were received and accepted from Mrs S Baigent, Mr G Read, Mrs W Thompson, Rev Emma Davies and Mrs K .Morgan. Mrs D Hone was not in attendance.</p>	
3	<p>Declarations of Interests re agenda items</p> <p>Governors were asked to make a declaration of any personal interests in any of the items that were on the agenda for discussion. Mrs Sandford declared that she was also Headteacher at Ullesthorpe C of E Primary School and CEO of the Inspiring Primaries MAT.</p> <p>There were no other interests declared.</p>	
4	<p>Confirmation of Minutes of Previous Meetings</p> <p>The minutes of the meeting held on 15 March 2017 and 18 May 2017 were confirmed as a true record of the meetings and were signed by the Chair.</p>	
5	<p>Matters arising from the minutes</p> <p>Item 13, page 193: Mrs Hone and Mrs Morgan will be leaving the Governing Body when their terms of office shortly cease. Mr Read and Mr Bell will also leave the Governing Body to join the Inspiring Academies Trust Board. There will then be 5 vacancies on the Governing Body, 4 Foundation Governors and 1 Parent Governor. Mrs Sandford will arrange for a Parent Governor election and contact Rev Emma Davies to discuss the Foundation Governor vacancies.</p>	<p>Action: Mrs Sandford</p>

<p>6</p>	<p>MAT Update</p> <p>The Inspiring Primaries Academy Trust was formed on 1 June 2017. Gilmorton lead the MAT and on 1 June 2017 All Saints C of E Primary School at Sapcote, John Wycliffe Primary School at Lutterworth and Ullesthorpe C of E Primary School all converted to academy status and joined the MAT. On 1 July 2017 Sharnford C of E Primary School, St Margaret's C of E Primary School at Stoke Golding and St Mary's C of E Primary School at Bitteswell all converted to academy status and joined the MAT. Claybrooke Primary School are expected to convert to academy status on 1 August 2017 and join the MAT. Dunton Bassett Primary School still have issues with their land which is currently in probate and it not currently known when they will be able to convert to academy status and join the MAT.</p> <p>The Trust Members are not all in place at the present time and are therefore unable to appoint the Directors of the Trust Board. The current members of the Gilmorton Chandler Governing Body will act as the Trust Board until the new board is formerly constituted. Mrs Sandford has been appointed as CEO of the MAT from 1 June 2017 for one day a week. Mel Nichols has been appointed as CFO of the MAT for 3 days a week and a part time administrative assistant, Liz Phillips, has also been appointed.</p>	
<p>7</p>	<p>Headteacher's Report</p> <p>Mrs Sandford's comprehensive report was circulated to Governors ahead of the meeting.</p> <p>Mrs Sandford highlighted the following points:</p> <ul style="list-style-type: none"> • The NOR was stable at 206. Details were shown of the breakdown of boys and girls and year groups in the report. There will be 26 pupils in Foundation Stage next year. • The attendance was 97.2%. There were 26 pupils who still have 100% attendance. There have been a number of requests for pupils to have the last 2 days of term away due to holidays and these requests have been refused. <p>Mr Shields left the meeting at 6.55pm and it was noted that the meeting was no longer quorate.</p> <ul style="list-style-type: none"> • The school has bought into a variety of SEND packages through the trust for the coming academic year. The services include educational psychology, speech and language support, specialist teaching support and play therapy. <p>Mr Shields rejoined the meeting at 7.05pm and the meeting was again quorate.</p>	

- The staffing structure for the 2017/18 academic year was outlined in the report. Interviews were taking place tomorrow (6 July 2017) for a teacher for class E, there are 2 candidates for the post.
- The SATs results were as follows

Subject	Expected	Greater Depth
Reading	84%	28%
GPS	84%	26%
Maths	84%	19%
Combined RWM	74%	6%

- Mr Shields gave details of the current plans regarding housing development adjacent to the school field and the new school car parks and bus park. Section 106 monies currently total £130,000 but this amount does not include the adjacent development project.

8

Working Committees/Group Reports and Decisions

Financial Management

The Business Management Committee has not met. Mrs Sandford circulated budgetary information to Governors ahead of the meeting. The carry forward is £13,952 and is expected to be in the region of £27,000 for the following year. There will then be a gradual decrease in the budget surplus and a move into a deficit over the following years. The impact of the proposed new funding formula is not yet known.

There have been no meetings of The Christian Distinctiveness and Community Committee and the Headteacher Performance Management Committee.

SEN Report

There was no report for consideration by Governors at this meeting.

Governance

At the next meeting of the Gilmorton Local Governing Body there will be elections for Chair and Vice Chair for the 2017/18 academic year and Governor roles and responsibilities will also be determined. It was agreed that there should be 5 Local Governing Body meetings during the year and that all business should be conducted at these meetings rather than continue with the existing committee structure. There will still be a need to constitute a separate Pay Committee and the Headteacher Performance Review will continue to be conducted jointly with Governors from Ullesthorpe C of E Primary School.

	<p>A Governor is required to undertake the SEN Governor role following Mrs Hone's departure from the Governing Body and Governors should indicate if they are willing to take on this role.</p>	<p>Action: Governors</p>
<p>9</p>	<p>Policies</p> <p>The following policies were circulated to Governors ahead of the meeting and were agreed and signed by the Chair.</p> <ul style="list-style-type: none"> • Academically More Able Policy • Bereavement Policy • Charging and Remissions Policy • Collective Worship Policy • Community Cohesion Policy • Complaints Policy • Computer Security Policy • Contractors Policy • Critical Incidents Policy • Data Protection Policy • Extra Curricular Policy • First Aid and Medication Policy • Healthy Lifestyle Policy • Induction Policy • Initial Teacher Education Policy • Monitoring and Evaluation Policy • NQT Policy • Playground Care Policy • Pupil Records Policy • Reserves Policy • Security Policy • Stress Management Policy • Sun Protection Policy • Young Carers Policy 	
<p>10</p>	<p>Governor Visits</p> <p>Mrs Moore and Mrs Durnin visited the school today. Mrs Moore undertook a Maths visit and Mrs Durnin looked at Art and English.</p> <p>The children, particularly boys, are being encouraged to read and a range of books that hold their interest are available.</p> <p>Children are fully engaged with Maths and are asking questions and supporting each other.</p> <p>Mrs Sandford will send copies of the Governor Visit report form to Mrs Moore and Mrs Durnin for them to complete their reports.</p>	<p>Action: Mrs Sandford Mrs Moore Mrs Durnin</p>

11	Governor Learning and Development Governors have not undertaken any training since the last meeting.	
12	Documents received by the Chair of Governors None	
13	Date and time of next meeting Wednesday 6 September 2017 at 6.30pm.	

With there being no further business to discuss the meeting closed at 7.55pm.

Signed _____ Chair of Governors

Date _____