

Gilmorton Chandler C of E (Aided) Primary School

Minutes of a meeting of the Full Governing Body held at the school on 15 March 2017 at 7pm.

PRESENT

Mr G Read (Chair)	Mrs M Sandford (Headteacher)
Mr A Shields	Mrs J Smith
Mrs W Thompson	Mrs K Morgan
Mr N Robbins	Mrs D Moore
Mrs S Baigent	Rev Emma Davies

In attendance: Gordon Grimes (Clerk to Governors).

1	Welcome and Prayer Rev Emma Davies opened the meeting in prayer. The Chair welcomed everyone to the meeting.	
2	Apologies Apologies were received and accepted from Mrs E Durnin, Mr P Bell and Mrs D Hone.	
3	Declarations of Interests re agenda items Governors were asked to make a declaration of any personal interests in any of the items that were on the agenda for discussion. Mrs Sandford declared that she was also Headteacher at Ullesthorpe C of E Primary School and CEO designate of the Inspiring Primaries MAT. Rev Emma Davies declared that she was also a Governor at North Kilworth C of E Primary School. Mr Read declared that he worked for the Local Authority and was a JP. There were no other interests declared.	
4	Confirmation of Minutes of Previous Meeting The minutes of the meeting held on 7 December 2016 were confirmed as a true record of the meeting and were signed by the Chair.	
5	Matters arising from the minutes None	
6	MAT Update Mrs Sandford updated Governors regarding the formation of the new Multi Academy Trust (MAT). The conversion is due to take place on 1 June 2017. Gilmorton will lead the MAT which will comprise of 9	

	<p>schools (6 church schools and 3 non-church schools).</p> <p>Mrs Sandford attended the first TUPE meeting today, the second meeting will take place after Easter. All 9 schools are due to hold TUPE meetings with staff which Mrs Sandford will attend.</p> <p>Headteacher meetings and Business Manager meetings continue to take place. A joint staff meeting took place at Sapcote to look at moderation of writing. Math co-ordinators have also met.</p> <p>Several of the schools in the MAT still have land issues and the solicitors are aware. Mrs Sandford attended a meeting with the solicitors, local authority and HR and it was made clear that if the MAT lost out on the educational services grant due to delay, then the solicitors fees would be reduced accordingly.</p> <p>The launch day for the MAT will be held on 23 August 2017 and the keynote speaker will be Andy Buck. A suitable venue is being sought.</p>	
7	<p>Headteacher's Report</p> <p>Mrs Sandford's comprehensive report was circulated to Governors ahead of the meeting.</p> <p>Mrs Sandford highlighted the following points:</p> <ul style="list-style-type: none"> • The NOR was 208. Details were shown of the breakdown of boys and girls and year groups in the report. There were currently 25 applications to join the school next year. • The attendance was 97.4%. There were 51 pupils who still have 100% attendance. • There were no alleged racist or bullying incidents and no exclusions or complaints. 2 safeguarding reports had been made. • 2 additional members of staff had been employed to provide one to one support for 2 children, funding is currently being sought. • The Easter Journey will take place on Tuesday 4 April 2017. All Governors are welcome to attend. <p>A separate assessment report had been issued to Governors ahead of the meeting outlining the position at February 2017. There were concerns at KS2 as detailed in the notes to the report. All relevant issues had been identified and appropriate action was being taken. The next assessment point is 6 April 2017.</p>	
8	<p>Working Committees/Group Reports and Decisions</p> <p>Business Management</p>	

	<p>The committee have not met.</p> <p>Mrs Sandford circulated budgetary information to Governors ahead of the meeting. The carry forward is anticipated to be in the region of £60,000. The MAT conversion grant of £200,000 will pass through the school accounts and will be credited to the MAT bank account. The members of the committee have agreed that a term's contract will be given to the Business Manager to reflect her growing role as acting CFO of the MAT. The role will be advertised as part of the conversion process.</p> <p>Christian Distinctiveness and Community</p> <p>The committee met on 1 March 2017 to primarily discuss admissions. The draft minutes have been circulated to Governors. The first time admissions were dealt with in accordance with the Admissions Policy as detailed in the committee minutes. The committee also discussed the revised SIAMS framework which is based on vision, provision and impact.</p> <p>Headteacher Performance Management</p> <p>The committee met on Wednesday 23 November 2016 at 2pm at Ullesthorpe C of E Primary School for a joint meeting with the Ullesthorpe HTPM committee to review the Headteacher's performance as reported at the last Full Governing Body meeting. The targets that were set are still relevant and a review meeting will be arranged.</p> <p>SEN Report</p> <p>Mrs Hone issued her written spring report to Governors ahead of the meeting outlining that 4 pupils are in the process of having assessments undertaken by outside agencies and reviews have taken place for 2 pupils who have SEND support plans in place with funding, 2 more applications for funding have been made.</p> <p>Complaints and Exclusions</p> <p>There has been no meetings of the committee.</p>	
9	<p>Equality Duty Policy</p> <p>The Equality Duty Policy was circulated to Governors ahead of the meeting and was agreed.</p>	
10	<p>Governor Visits</p> <p>No visits had been made since the date of the previous Full Governing Body meeting. It was agreed that Mrs Sandford would re-circulate the</p>	<p>Action:</p>

	<p>list of Governors' responsibilities in order to ensure that visits would be made. Mrs Thompson will take responsibility for Assessment Data and Mrs Moore will discuss the impact of the Easter Journey with pupils and parents.</p> <p>All Governors have valid DBS checks. Mr Read's DBS check as Chair of Governors has to be personally authorised by the Secretary of State for Education.</p>	Mrs Sandford Governors
11	<p>Governor Learning and Development Opportunities</p> <p>Mrs Morgan has attended 2 training courses, Preparation for Ofsted Short Inspections and Monitoring and Evaluation Roles for Governors.</p> <p>Mrs Moore has now undertaken the final part (of 3) of Christian Distinctiveness awareness training.</p> <p>Rev Emma Davies will be undertaken Understanding Christianity training next week.</p> <p>Foundation Governors need to discuss the self evaluation ahead of the prospective SIAMS inspection which is likely to take place in 2019. Similarly all Governors need to know the strengths of the school and areas for development in order to demonstrate the impact that are having on the results. It was agreed that discussions should take place at the first and last Full Governing Body meetings of the academic year to assess the impacts Governors were having.</p> <p>Governors agreed to sign up to the Governor Development Services Order for training in 2017/18.</p>	
12	<p>Documents received by the Chair of Governors</p> <p>The lease agreement for the school playing field has now been received and passed to the solicitors.</p>	
13	<p>Governor Vacancies</p> <p>It was agreed that filling the Foundation Governor vacancy would not be considered until after the formation of the MAT.</p>	
14	<p>Date and time of next meeting</p> <p>Wednesday 5 July 2017 at 7pm.</p>	

With there being no further business to discuss the meeting closed at 8pm.

Signed _____ Chair of Governors

Date _____