

# Gilmorton Chandler C of E (Aided) Primary School

Minutes of a meeting of the Full Governing Body held at the school on 15 December 2015 at 6.30pm.

## PRESENT

Mrs H Christie (Chair)	Mrs M Sandford (Headteacher)
Mr A Shields	Mr P Bell
Mr J Bone	Mrs J Smith
Mr N Robbins	Mrs D Hone
Mrs D Moore	

In attendance: Gordon Grimes (Clerk to Governors).

<b>1</b>	<p><b>Welcome and Prayer</b></p> <p>Mrs J Smith opened the meeting in prayer.</p>	
<b>2</b>	<p><b>Apologies</b></p> <p>Apologies were received and accepted from Rev Emma Davies, Mrs K Morgan, Dr L Gillies and Mrs S Baigent. Mr G Read was not in attendance.</p>	
<b>3</b>	<p><b>Declarations of Interests re agenda items</b></p> <p>Governors were asked to make a declaration of any personal interests in any of the items that were on the agenda for discussion. There were no interests declared.</p>	
<b>4</b>	<p><b>Approval of Academy Accounts 2014/15</b></p> <p>Mr Bone and Mr Bell reported on the meeting of the Business Management Committee where the academy auditors, Clear and Lane presented the 2014/15 academy accounts. The key points relating to the accounts and budget are shown below:-</p> <ul style="list-style-type: none"> <li>• There will be a surplus of 3% of total income whereas the aim should be for 5%.</li> <li>• Funding on staffing accounts for 90%.</li> <li>• There is a small contingency for funding pupil numbers.</li> <li>• The trend is for lower numbers of pupils at the school.</li> <li>• The overall deficit has gone down from £160,000 to £72,000.</li> <li>• There is a need to declare directors salaries as employees of the academy and this will impact on Mrs Sandford, Mr Shields and Mrs Hone.</li> <li>• The auditors' report showed no significant weakness in the financial management of the academy.</li> </ul>	

	Governors approved the accounts for presentation at the annual general meeting of the academy.	
<b>5</b>	<p><b>Confirmation of Minutes of Previous Meeting</b></p> <p>The minutes of the meeting held on 29 September 2015 were confirmed as a true record of the meeting and were signed by the Chair.</p>	
<b>6</b>	<p><b>Matters arising from the minutes</b></p> <p>Item 8, page 160: A premises officer has now been appointed.</p> <p>Item 8, page 160: The minutes of the Business Management Committee have not been circulated.</p>	
<b>7</b>	<p><b>Working Committee/Group Reports and Decisions:-</b></p> <p><b>Business Management Committee</b></p> <p>The committee met to discuss the auditors' report, budgetary issues including cashflow and the future of the school in relation to the prospective formation of a MAT. There will be a meeting of Headteachers and Governors on 7 January 2016 to discuss the way forward.</p> <p>Mrs Hone joined the meeting at 6.55pm.</p> <p>It was agreed that it would be useful for the Diocesan Director of Education, Carolyn Lewis and the Diocesan consultant, Adrian Smith to meet with the Governors. Mrs Sandford will report back to Governors after the meeting on 7 January.</p> <p><b>Learning and Teaching Committee</b></p> <p>The committee met to discuss RaiseOnline data, the focus on maths and spelling and the programme for delivering this.</p> <p>The external advisor who visited the school was very complimentary about the English and Maths leaders, Mrs Simons and Mrs Otway and Governors thanked them both for their excellent contribution to the school.</p> <p>The phonics workshop has taken place.</p> <p><b>Admissions and Community Committee</b></p> <p>The committee discussed the low pupil numbers and links with the community and other churches.</p>	<p><b>Action:</b> Mrs Sandford</p>

	<p>The results of the speedwatch campaign were received and showed that vehicles were reducing their speed in Lutterworth Road. The Parish Council will take forward any action from Speedwatch.</p> <p>Plans for the bus pull in and road access to the school have been drawn up and submitted to the highways department. It is unlikely that local authority funding will be available.</p> <p><b>Complaints and Pupil Exclusions Committee</b></p> <p>The committee have not met since the last Full Governing Body meeting.</p> <p><b>Headteacher's Performance Management Committee</b></p> <p>Governors from Ullesthorpe Primary School met with Gilmorton Governors and Anne Fox, the external advisor at Gilmorton school to carry out the Headteacher's performance management.</p> <p><b>SEN Report</b></p> <p>Mrs Hone met with Mrs Simons on 16 November 2015. The number of SEN children is 15, 3 in KS1 and 12 in KS2, all have been diagnosed. There are 3 more children who may be considered as SEN. Teachers have received training together with their colleagues from Ullesthorpe.</p> <p>Mrs Hone has attended a SENCO workshop for Governors which highlighted the need for Governors to challenge school senior leaders to ensure outstanding outcomes for pupil premium and SEN children.</p>	
8	<p><b>Governing Body Vacancies</b></p> <p>There were currently no vacancies on the Governing Body.</p>	
9	<p><b>Governor Visits</b></p> <p>Mrs Christie has made a PHSE visit.</p> <p>Mrs Christie will issue a timetable for visits to Governors together with a list of school contacts.</p>	<p><b>Action:</b> Mrs Christie</p>
10	<p><b>Governor Learning and Development Opportunities</b></p> <p>Governors have been issued with a list of available training courses. Mrs Hone and Mrs Smith will be attending training on Ofsted short inspections.</p> <p>Governors will be attending the Strategic Governance training event to be held on 9 March 2016 at Market Harborough.</p>	

11	<p><b>Documents received by the Chair of Governors</b></p> <ul style="list-style-type: none"> <li>• The Chair had received a letter from the schools minister, Lord Nash relating to the definition of failing and coasting schools to be contained in the new education act.</li> <li>• The diocese has sent a letter regarding the lease of the school field and it was agreed to see if any pro bono legal advice can be obtained.</li> </ul>	
12	<p><b>Date and time of next meeting</b></p> <p>Tuesday 15 March 2016 at 7pm.</p>	

With there being no further business to discuss the meeting closed at 7.30pm.

Signed \_\_\_\_\_ Chair of Governors

Date \_\_\_\_\_